



## **Colorado Clean Energy Fund**

### **CLIMBER Loan Application Preparation Checklist**

*The following is a checklist of the materials to prepare alongside the full loan application to request funding from the Colorado Clean Energy Fund (CCEF). These materials will be requested along with a completed loan application to begin the formal underwriting process.*

**All Borrowers:**

- Project Proposal, including a Project Development Budget and/or a Sources and Uses budget for the project
- Applicant Certification (see final page of the full, formal application)
- Completed CLIMBER Direct Lending Capital (DLC) Borrower Application form
- Pictures and/or renderings of the site and/or proposed project (digital files such as tif, gif, or jpg preferred) (if available)
- Additional funding source commitments (if applicable)
- Property operating expenses and budget (if applicable)
- Property Appraisal or Market Study (if available)

**For Profit Borrowers:**

- Audited balance sheets and income statements for the three most recent fiscal years (preferred)
  - If audited financials are not available, please have tax returns for the three most recent years readily available
- Internally prepared financial statements (year to date)
- Organizational Documents: Articles of Organization/Incorporation, and bylaws

**Non-Profit Borrowers:**

- List of current board members and their occupations
- Articles of Organization/Incorporation, bylaws, and IRS 501(c)(3) status notification letter (if applicable)

**Low-Income Housing Tax Credit (LIHTC) Applicants:**

- LIHTC Package